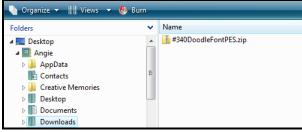


How To Unzip Design Files

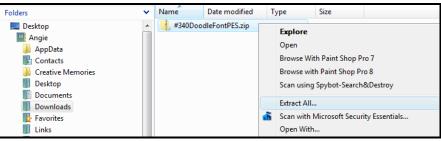
1. Open Windows Explorer [press and hold the "flying windows" key on your keyboard, then also press the "E" key at the same like pictured below]



 Browse to find the zipped file that you downloaded. Downloaded files are often saved to your "Downloads" folder like pictured below or to your "Desktop". See <u>How to Change Download Preferences</u> at the end of the document to change your download preferences or to help determine where your files were saved.



- 3. Right click on the file that you want to unzip
- 4. A dialog box will pop-up [pictured below]
- 5. Click "Extract All"



- 6. Another dialog box will pop-up
- 7. Click "Browse" to choose the destination to save the unzipped files
- 8. Select the destination, then click "OK"
- 9. Click "Extract"
- 10. A new folder with the same name as the zipped file [unless you changed it] is now located in the destination you selected in step #8 with the designs in it
- 11. Now you can open the designs in your software or send them to your machine! **ENJOY!**

<u>Contact Us</u>

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How to Change Download Preferences

1. Choose the browser you use below, then follow the directions

a. Internet Explorer

i. With Internet Explorer, you are able to choose where you want to save the file during the download process

b. Firefox

- i. Open Firefox
- ii. Click "Tools", then "Options"
- iii. Make sure the "General" tab is highlighted at the top of the dialog box
- iv. About halfway down, there's a section called Downloads, you'll want to select your preferences here, and then click "OK" to save

Downloads	
Show the <u>D</u> ownloads window when downloading a file	
\boxed{V} Close it when all downloads are finished	
Save files to Downloads	Br <u>o</u> wse
○ <u>A</u> lways ask me where to save files	

c. Safari

- i. Open Safari
- ii. Click "Settings" 🔄, then "Preferences"
- iii. Make sure the "General" tab is highlighted at the top of the dialog box
- iv. Almost at the bottom of the dialog box, there's a section called Downloads, you'll want to select your preferences here, and then click the X to save and exit

