AKDesigns Boutique
machine embroidery
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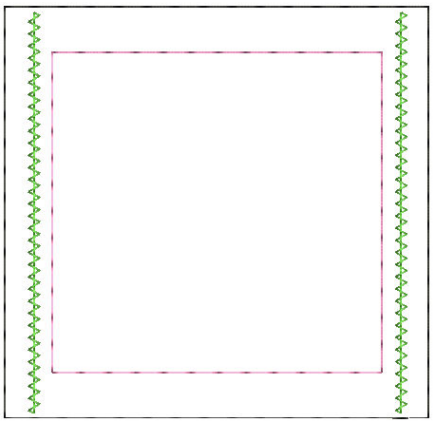
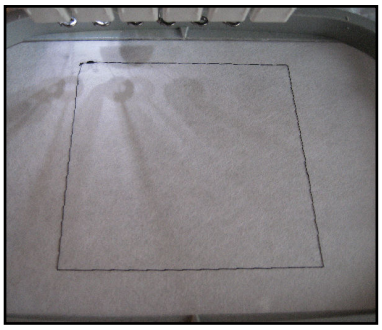
Koozie Template Instructions



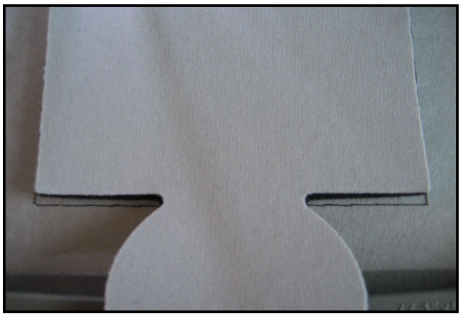
Screenshot of Can Koozie Template
[same basic method applies to following blank, unsewn koozies - water bottle and solo cup]

Outside black stitch is the **Placement Stitch**, inside pink stitch is the **Basting Stitch** and green zig zag & straight stitches are the **Sew-Up Stitches. Note:** The thread color may vary with the different templates, but there are always only these 3 basic steps.

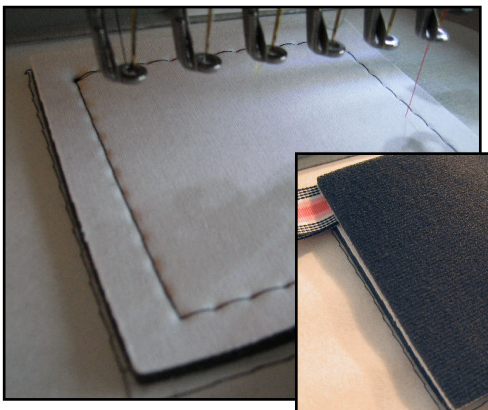
1. Open the Koozie template in your embroidery software.
2. Place your design anywhere inside the pink square [second color block ~ pictured to left].
3. Change the stitch order so that the green **Sew-Up Stitches** stitch last [after your design].
4. Save the design and send it to your embroidery machine.
5. Hoop your tearaway stabilizer [black will look best and cutaway stabilizer is not recommended].
6. Put hoop in machine.



7. Start stitching the design on the stabilizer only – a **Placement Stitch** [black stitch in picture to left] will stitch first – you'll use this as a guideline to place your Koozie. **NOTES:** 1) Sometimes the bobbin thread is cut too short, so the placement stitch doesn't catch – just pull a longer "tail" for the bobbin thread. 2) Sometimes the PES file doesn't show all of the placement stitches – if this happens, just download the DST file and it will work fine for you.



8. Spray the inside [not the side you will stitch on] of your Koozie with a little adhesive spray. This will help keep it in place while the **Basting Stitch** runs.
9. Place Koozie sticky side down on the stabilizer. Center it inside the **Placement Stitches** [shown in picture to right]. **NOTE:** The white side that's up is the side that you are going to stitch your design on.



10. Start stitching again - a **Basting Stitch** [shown to left] will stitch starting on the top left corner, moves right and around - this stitch will tack down the Koozie to the stabilizer and hold it in place while the design stitches.
11. Your design will stitch now.
12. Once your design has stitched, fold your Koozie up and pin in place.

NOTE: Do not pin on the sides where it will stitch, but on the top and bottom in the center like shown to the right].

13. ***Before you start sewing again, make sure that your presser foot is high enough to clear the 2 layers of koozie material. You may need to change your foot to a shorter [higher] foot or press the layer together at the start so that the presser foot can make it over. This shouldn't be a problem at all for most machines, but you should be aware that it could be a problem. If the foot doesn't clear the material, it could break your needle.***
14. Start stitching again – the **Sew-Up Stitches** [green stitches in the picture of the template at the top of the instructions and white stitches in the picture to the left] will stitch up the sides and finish the Koozie. The stitching will start on the bottom left, go up, go down, go back up and then move over to the top of the right side, go down, go up, and go back down.
15. Take out of hoop, Trim the basting stitches [just every few, so that it the stabilizer will tear away easily] tear away all stabilizer, pull out all loose threads, turn right side out, pull out the stray basting stitches and...
16. ....You're finished!

Things to Remember:

- Don’t use too much spray adhesive because it will make it harder to get the cans/bottles in and out once you remove the stabilizer.
- If you have a multiple needle machine ~ don't forget to place stops before the **Basting Stitch** & the **Sew-Up Stitches**.
- Use tearaway stabilizer so that you can easily remove it.
- Use thread that matches outside color of koozie to sew-up the sides.
- Make sure that you pin the Koozie well before stitching the **Sew-Up Stitches** to ensure that the Koozie is sewn straight and looks nice when it's finished.
- Koozies w/Zipper – make sure zipper is zipped while stitching.
- Koozies w/Zipper – these don’t line up exactly most of the time because of the zipper, so you will need to split the difference during Step #12.
- **Easy Add-On** – Pin ribbon across the top on the same side that you're sewing the design on so that it's sewn in when the sides are sewn up! So Cute and So EASY! **NOTE:** ONLY add ribbon to one side of the koozie or it will not stretch properly.

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